



## Distance Continuous School Improvement and Strategy Map Information

**Please forward this information to all Cognia (formerly AdvancED/Measured Progress) team members, especially those responsible for your school's Continuous Improvement Plan and Strategy Map.**

\*Note - There is important special education information within this correspondence including special education guidance, information regarding updating the strategy map, future training opportunities, and general guidance.

### IMPORTANT - NEW DUE DATE

Due to the COVID-19 pandemic, the Continuous Improvement Plan / Strategy Map new deadline is June 1, 2020.

### Online Virtual Training

Considering the COVID-19 developments in our nation, Cognia and the North Dakota Department of Public Instruction (NDDPI) have created an alternative plan to assist school and district leaders in submitting their annual improvement plans by June 1. A blended model of both live webinars and virtual coaching/work sessions are replacing the training sessions which were scheduled in March and April across the state. Each scheduled virtual session will review the first three phases and introduce the fourth phase of Strategic Thinking and Planning using the strategies platform in myJourney. The infusion of special education unit goals will also be covered in our virtual sessions.

Virtual training will be offered beginning April 15 and will follow the format of a 90-minute live webinar. A Padlet with all resources will be available for registered participants during and after each session. Your Cognia team from Professional Learning, Amy McVey and Nicole Reeves, will be available in virtual work sessions to support participants and answer follow-up questions via scheduled "office hours" and email. How-to videos for each phase are also available at the following links:

- [How to copy your Plan](#)
  - **IMPORTANT:** If a district cannot update a plan because of complications related to COVID-19, it is acceptable to simply copy their plan and re-name it. Naming directions can be found below.

- [Envisioning](#)
- [Planning](#)
- Implementing - *coming soon!*

**Currently registered participants** from postponed sessions will soon receive new registration links for the April virtual sessions and a discount code to waive registration fees that have already been paid.

**New registrants** may visit the [main registration webpage](#) and choose the session that works best for their schedule:

- April 15 – 11:00-12:30 pm CST
- April 16 – 2:00-3:30 pm CST
- April 20 – 11:00-12:30 pm CST
- April 21 – 3:00-4:30 pm CST

Sessions will be have limited space to assure that all participants are engaged and have access to needed support. Please register for your chosen session as soon as possible!

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## Special Education

For the June 1, 2020 submission of Continuous Improvement Plans, Special Education Units will partner with the districts they support to embed their annual goals. As a result, the Special Education Unit information will appear together on the publicly reported Strategy Map on the Insights Dashboard. It is very important, should it not be already occurring, that communication between school district and Special Education Unit leadership begin taking place to prepare for this alignment.

As educational leaders across North Dakota partner to improve outcomes for all students, individuals responsible for communicating and sharing pertinent information should take note of and share this information, as appropriate.

If you have questions regarding Special Education and the Continuous Improvement Plan/Strategy Maps, please reach out to your local Special Education Unit.

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## Continuous Improvement Plans/Strategy Map Naming Convention & Start Date

In order for the correct plans to be exported from each school's accounts for updating and reporting on the Dashboard, schools are to use the naming convention "Year of Plan Full School Name Including Level Continuous Improvement Plan." For example:

- Kenmare Elementary School's Plan would be titled, "2020-2021 Kenmare Elementary School Continuous Improvement Plan."

- Mandan High School's Plan would be titled, "2020-2021 Mandan High School Continuous Improvement Plan."

Additionally, the start date for the plan should read 06/01/2020. This can be updated from 'My Plans' screen and clicking the three dots to the right hand side. Click 'Edit,' and enter or choose 06/01/2020 in the first rectangular area under 'Select Target Dates.'

\*Note - **Do not** create a plan in the District profile for reporting purposes. For example:

- A Continuous Improvement Plan in the Cavalier School District will not appear on the Insights Dashboard. Individual plans for Cavalier Elementary School and Cavalier High Schools will appear on the Dashboard. If the District has worked to create one K-12 continuous improvement plan it will need to be replicated such that it is in both accounts. The plan should also clearly exemplify K-12 articulation between the schools.

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## General Guidance and Contact Information

For more guidance on the Continuous Improvement Process and Strategy Maps, please visit our [website](#).

In addition, Cognia has created a Partnership Page in collaboration with the NDDPI. This page has a multitude of resources that school personnel can access on Continuous Improvement, Accreditation, and Student Engagement. You can access the website [here](#).

If you have questions regarding the Continuous Improvement Process or Strategy Maps, please contact [Joe Kolosky](#) at (701) 328-2755.

If you have questions regarding the Cognia Strategies Program, please contact [Cognia](#) at 1 (888) 413-3669.

