

## 2020-21 North Dakota Student Engagement Surveys for Accountability Sample Survey Administration Scripts and Guidance

### Elementary Survey Grades 3-5

Good (Morning, Afternoon),

Today, you will be taking a survey on your (computer/laptop/iPad, etc.) to help us know how you feel about learning and what is important to you about school. This is not a test. There are no right or wrong answers. Read each question or statement and pick the answer that is most like you. It is very important that you provide honest answers so that we have good information and know how to do better at our job and make school more fun.

All of the questions need an answer, so be sure not to skip any of them.

Do you have any questions before we begin?

<INSERT APPROPRIATE INSTRUCTIONS, such as “Now we are ready to begin. (Click or enter) the link to begin. On the login page, select North Dakota from the state dropdown menu. Then, in the Login ID box, enter the 5-digit number from the paper I gave to you. Be sure the paper has your name on it. Then, in the last box, type the first three letters of your last name. For example, my name is Ms. Smith, so I would enter s m i. Once all three boxes have been filled in, click login.”

Take your time and have fun!

### School Personnel Use Only:

\*Note:

- Please provide all students the following website for the Cognia Student Portal: [www.eprovelearner.org](http://www.eprovelearner.org)
- When students are on the login page, they must select North Dakota, enter their assigned Login ID and the first 3 characters of their last name.
- They will see a 2<sup>nd</sup> screen asking them to confirm whether or not they are the student shown.
- They will have unlimited attempts to login to the portal. Please assist them when asked.
- When they have successfully logged in, they will need to select **Start Survey**.
- All questions are required in order for students to select the green arrow at the end of the survey to submit.
- Students will be returned to their Student Portal dashboard, once the survey has been submitted. The survey will show as **Completed Survey**. The student will need to Log Out of the Student Portal.
- Students cannot access or retake the survey once it has been completed.
- School personnel are welcome to read each survey question and answers to students. Please be mindful to read the items without any expression, which may influence students to select a specific response.
- Please note that if you do read questions or answers to a student, you must not change the wording unless the student has such an accommodation designated in their IEP or 504 plan.

## 2020-21 North Dakota Student Engagement Surveys for Accountability Sample Survey Administration Scripts and Guidance

### Middle Survey Grades 6-8

Good (Morning, Afternoon),

Today, you will be taking a survey on your (computer/laptop/iPad, etc.) so we can know more about your feelings toward learning. It is very important that you are honest when answering these questions. You have to choose an answer for each question so don't skip any of them.

When you are finished taking the survey we will learn a lot about how you engage in learning, and what you feel is important at school. This will help us teach you in a better way and make school more meaningful to you.

This survey is not a test, please answer honestly. There are no right or wrong answers. Each question on the survey has 6 possible answers. Choose one answer that best describes you.

Do you have any questions before we begin?

Please take your time and answer honestly!

### School Personnel Use Only:

\*Note:

- Please provide all students the following website for the Cognia Student Portal: [www.eprovelearner.org](http://www.eprovelearner.org)
- When students are on the login page, they must select North Dakota, enter their assigned Login ID and the first 3 characters of their last name.
- They will see a 2<sup>nd</sup> screen asking them to confirm whether or not they are the student shown.
- They will have unlimited attempts to login to the portal. Please assist them when asked.
- When they have successfully logged in, they will need to select **Start Survey**.
- All questions are required in order for students to select the green arrow at the end of the survey to submit.
- Students will be returned to their Student Portal dashboard, once the survey has been submitted. The survey will show as **Completed Survey**. The student will need to Log Out of the Student Portal.
- Students cannot access or retake the survey once it has been completed.

## 2020-21 North Dakota Student Engagement Surveys for Accountability Sample Survey Administration Scripts and Guidance

### High School Survey Grades 9-12

Good (Morning, Afternoon),

Today, you will be taking a survey on your (computer/laptop/iPad, etc.) to gather information about your feelings and experiences about learning. It is very important that you are honest when answering these questions. You must choose one answer for each question, so don't skip any of them.

When you have completed the survey, we will learn a lot about how you engage in your learning, and what you feel is important at school. This will help us teach you in a better way and make school more meaningful to you.

This survey is not a test, please answer honestly. There are no right or wrong answers. Each question on the survey has 6 possible answers. Choose one answer that best describes you.

Do you have any questions before we begin?

Please take your time and answer honestly!

### School Personnel Use Only:

\*Note:

- Please provide all students the following website for the Cognia Student Portal: [www.eprovelearner.org](http://www.eprovelearner.org)
- When students are on the login page, they must select North Dakota, enter their assigned Login ID and the first 3 characters of their last name.
- They will see a 2<sup>nd</sup> screen asking them to confirm whether or not they are the student shown.
- They will have unlimited attempts to login to the portal. Please assist them when asked.
- When they have successfully logged in, they will need to select **Start Survey**.
- All questions are required in order for students to select the green arrow at the end of the survey to submit.
- Students will be returned to their Student Portal dashboard, once the survey has been submitted. The survey will show as **Completed Survey**. The student will need to Log Out of the Student Portal.
- Students cannot access or retake the survey once it has been completed.