

Cognia’s Strategic Thinking and Planning Process

North Dakota Cycles – LINCspring

LINCspring is a platform that provides access to cutting edge, next-generation, personalized, professional learning for your school and/or district. The NDDPI has funded LINCspring licenses for all of their schools and districts, and licenses for your entire staff are available at any time (see the Questions or Assistance? section to request more information). The LINCspring platform is how you will access the North Dakota Strategic Thinking and Planning Cycles for your leadership teams in North Dakota. The following are the steps to gain access to those cycles, which are a critical component in the completion of your Continuous Improvement Strategy Map.

Step 1: Logging in to myJourney

Log in to Cognia’s [myJourney page](#). This will be the page that will take you to the LINCspring platform. Enter your email and password. If you have forgotten or do not have a password, click on “Request a password” and it will come immediately to your email.



**If you are having issues logging in to myJourney, please refer to the [LINCspring Self-Guided Access Instructions](#) for directions, tips, and frequently asked questions.*

**If this is your first time logging in to myJourney, or you are still having issues after reviewing the instructions, please contact Auburn or Tricia for assistance (contact information on page 3).*

Step 2: Accessing LINCspring

Once in myJourney, click on the Trusted Partners icon to navigate to LINCspring.



**Note: Do not click on the Request Access button in the elect@ tool as it will take you to the wrong page.*

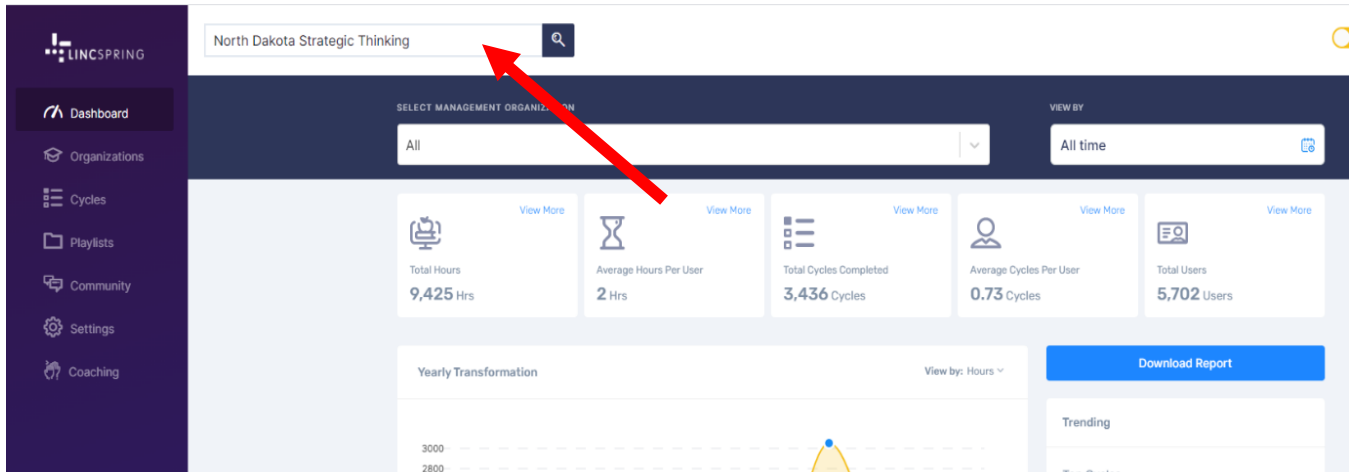
Step 3: First-time LINCspring users only

If this is your first time in LINCspring, you will need to set-up your account and create a password. We suggest using the same password as the one you created for your myJourney account. Click “Register” to create your account.



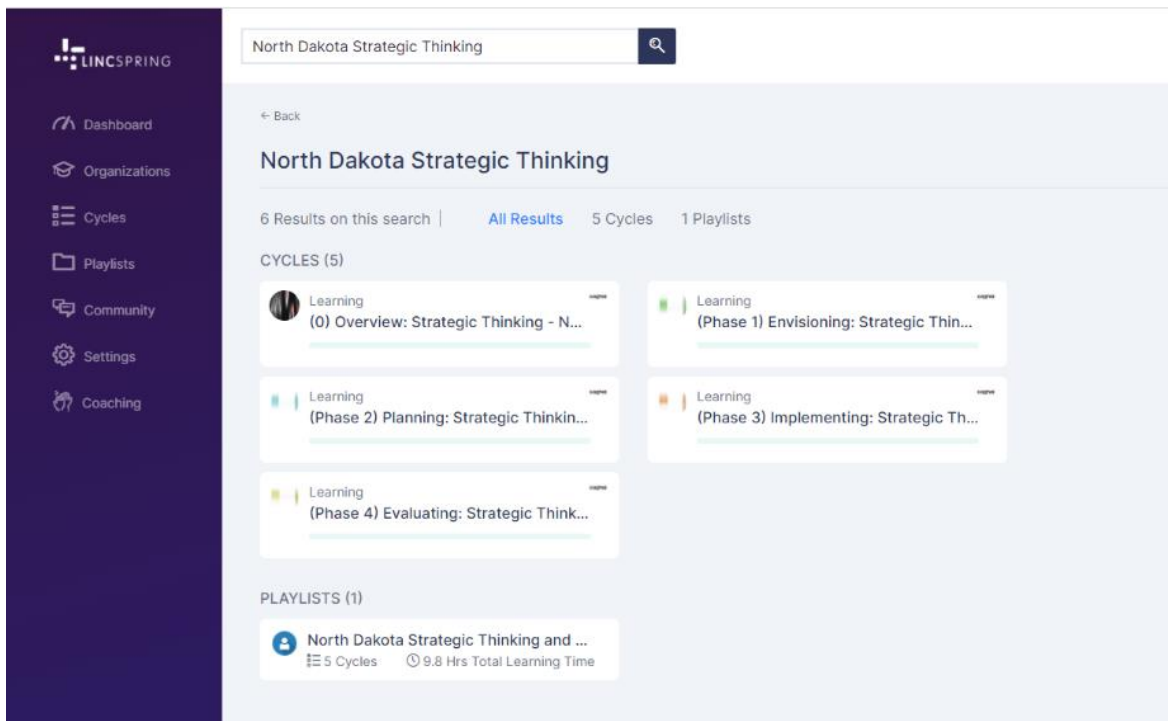
Step 4: LINCspring Dashboard

Once you have successfully logged in to the dashboard, enter “North Dakota Strategic Thinking” into the search bar at the top of the page, and click the search icon.



Step 5: Playlist and Cycles

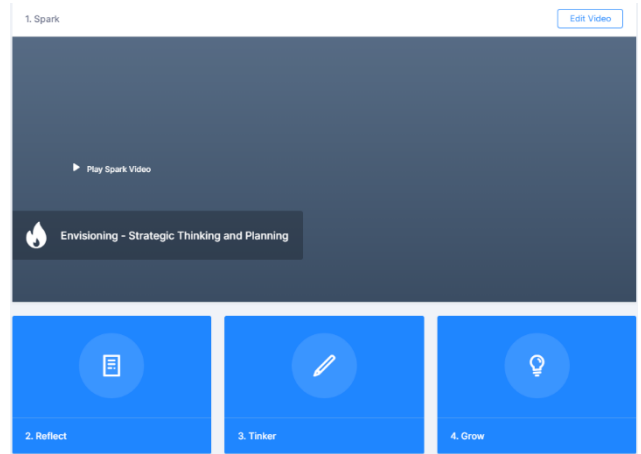
Your search will direct you to the five North Dakota LINCspring cycles, including an overview and the four steps of the Strategic Thinking and Planning process. These cycles will walk you through the creation or modification of your continuous improvement strategy map. You can also choose the “North Dakota Strategic Thinking and Planning” playlist that will include all five cycles in one location.



Step 6: Exploration of the Cycles

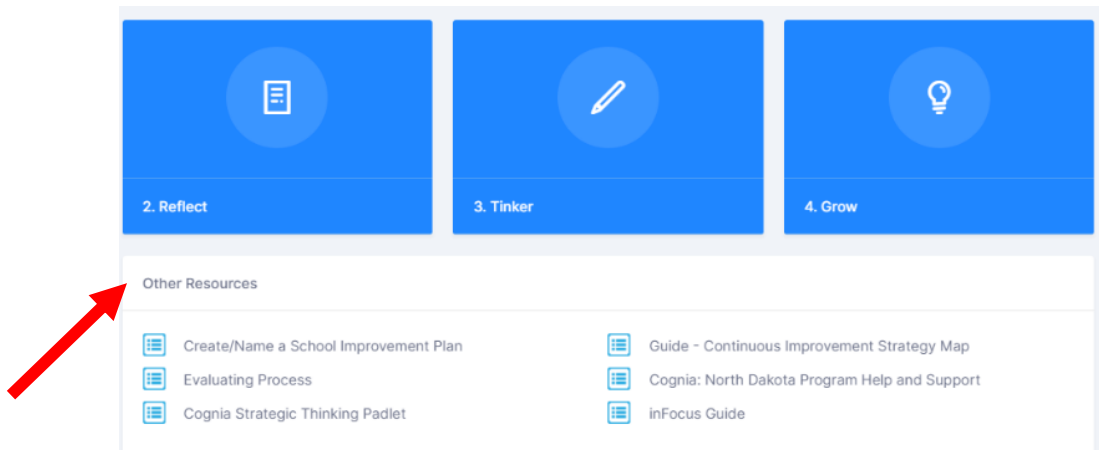
Each cycle is divided into four sections:

- Spark:** Short video providing a general overview of the cycle that should “spark” your interest.
- Reflect:** Introductory explanation or overview of the skill or concept to provide learners an opportunity to consider their current state versus their desired state.
- Tinker:** Information is introduced. Let’s try something new! This is a downloadable, fillable document that will need to be uploaded once completed.
- Grow:** Reflect on the new information and determine how it can be best applied to your situation/plan.



Resources

At the bottom of each cycle are important resources to assist you in this process. Resources include links to the Cognia NDDPI Help and Support page, instructional guides on how to create and name your plan, the *inFocus* Guide, a padlet that includes supplemental material, and more.



Questions or Assistance?

Questions regarding logging in and access to myJourney or LINCspring, including onboarding new school/district staff:

North Dakota Cognia Learning Facilitator – Auburn Keaveney: auburn.keaveney@cognia.org

Questions regarding the creation or modification of your strategic plan:

Director of Improvement Services – Nicole Reeves: nicole.reeves@cognia.org

Other support:

North Dakota Senior Client Services Director – Betsy Deal: betsy.deal@cognia.org

Director of Improvement Services – Tricia Banks: tricia.banks@cognia.org